

# Sycamore Square Neighborhood Association

## Agenda for January 8, 2017 Board Meeting

1. Call to Order
2. Approval of Minutes from October, November, and December 2016

### **Officer Reports**

3. GWNC Report - Steve Senigram and/or Sue Horwitz
4. Treasury Report - Steve Senigram

### **Committee Reports**

(none scheduled)

5. **Point of Order:** September 2016 Bylaws Amendment to Board Terms  
*From Minutes: "Ms. Gardner suggested that our bylaws should contain a note clarifying when Board terms end, so there is no confusion about who is president (or filling any other position) between the election and the first meeting of the new board. She moved that we amend the bylaws to state that current officers remain in their positions until new officers are elected at the first board meeting after the election. Mr. Senigram seconded the motion. It passed unanimously. Ms. Fuller will provide copies of the revised bylaws at the next meeting."*

### **Old Business:**

6. Wilshire La Brea Loading Dock (5200 Wilshire) - Conrad Starr
7. Vacant Board Seat
  - a. Nomination?
8. Metro Center Opening
  - a. Discussion
  - b. Motion? (to rescind or amend previously adopted resolution to oppose Metro's Center Opening Concept. (2/3))

### **New Business (discussion and main motions):**

9. Motion: BevMo! (?)
10. Motion: Communications Report (Mr. Starr)  
That the Secretary shall create a written inventory of all communications and social media channels attributed to the collective Membership and/or Board of Directors of the Sycamore Square Neighborhood Association, to be reported to the Board at the next Regular Board Meeting. The inventory shall include Facebook, Nextdoor, Google Apps,

Domain Registries, Web Hosting, and Security Certificates; and shall exclude any accounts associated with only a single individual; inventory shall note the name, description, and purpose of each account, the account owner or owners' name(s), the username and/or email address which are "logins" for the account, a description of "contacts" (email addresses and other Member contact information) stored within the account, and fees, subscriptions, renewal dates of service agreements. (M)

11. Motion: Yard Sale Committee (Mr. Starr)

That the board shall create a Yard Sale Committee to develop a plan for a community yard sale in 2017 and set a date to be reported by the March 2017 Regular Board Meeting, and appoint its Chairperson. (M)

12. Motion: Polling/Survey Committee (Mr. Starr)

To create a Neighborhood Polling Committee, who will have two responsibilities: 1) to design an annual online poll to collect neighborhood input, with an in-person option for neighbors for whom internet access is not available, to be submitted for board review and approval no later than March 31, 2017, with the survey to be executed no later than 15 April 2017, and whose results will be analyzed by the committee and presented to the board at the May 2017 Board meeting; and 2) to design and execute "spot surveys" as needed to collect neighborhood input on matters that are more urgent and specific in nature, and to analyze, and to report to the SSNA Board, with each survey subject to approval by the President. (M)

13. Motion: Annual Meeting Financial Report (Mr. Starr)

For Treasurer to provide a report of the 2016 Sycamore Square Annual Meeting, including an accounting of funds raised by the raffle and through any donations, any agreed terms for using the funds, and all expenses paid or still due originating from the 2016 Meeting, to be reported at the February 2017 SSNA Board meeting. (M)

14. Motion: Last Call for 2016 Expensing (Mr. Starr)

For Treasurer to provide a 15-day "last call" for expenses incurred by Board Members in 2016, and supplying form for reimbursement to be filled out by board members with each submission, which will include the date of the transaction, vendor's name, item(s) or services purchased, the quantity and cost, and the approver or approvers, and will request a copy of all receipts. (M)

15. Motion: Metro Center Opening (?)

To rescind or amend previously adopted resolution to oppose Metro's Center Opening Concept. (2/3)

16. Board Comments:

17. Public Comments:

18. Scheduling of Next Meeting:

19. Adjournment